

Document Tracking System

By Group: MumMumKokKok


Name List

1. 6631502009 Thanyaporn Subna
2. 6631502012 Pottharut Ajchariyapradit
3. 6631502015 Natticha Sukhawat
4. 6631502023 Arkar Pyae Phyo
5. 6631502028 Swan Htet
6. 6631502034 Patteera Muntawee
7. 6631502044 Wachiraya Sitthikasemkit
8. 6631502055 Aung Myint Myat

Secretary Part

Prototype: <https://www.figma.com/proto/bHzDcgfHD5u5jOTJuEDFvJ/Tracking-Project?node-id=515-10560&t=DJwymHPXKfObTJeF-1&scaling=scale-down-width&content-scaling=fixed&page-id=0%3A1&starting-point-node-id=329%3A7200>

Image 1: Sign-in for Mae Fah Luang University's Document Tracking System.



Mae Fah Luang University

Sign in

Please login to continue to your account.


E-mail

Password

☐ Remember me [Forgot Password?](#)

Sign in

OR

 Continue with Google

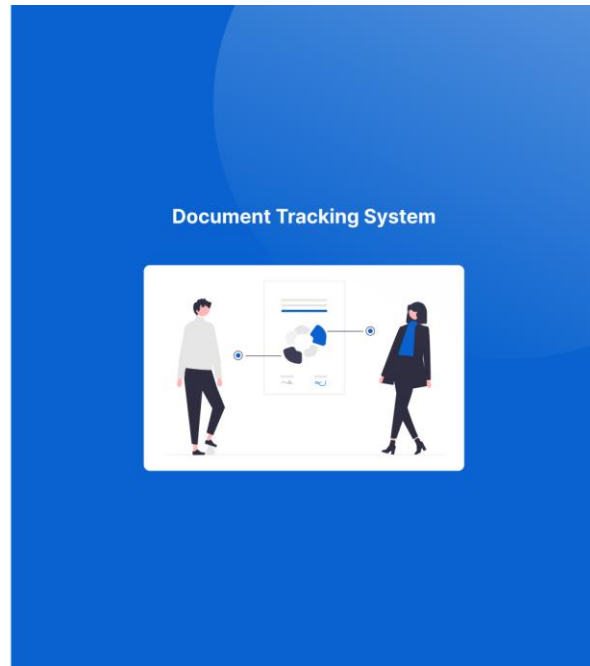


Image 2: Project Management Overview - Displays all project statuses.

The screenshot shows a dashboard for Leslie Alexander. The left sidebar contains navigation links: Overview (selected), Project, Messages, Report, Document, and Settings. The top header includes a search bar and a 'Search' button. The main content area is titled 'Overview' and features a filter bar with tabs: All (10), Pending (3), Ongoing (2), In review (1), Completed (2), and Overdue (1). Below the filter bar is a table with columns: Projects, Progress, and Project Owner. The table lists 15 projects, all titled 'Cybersecurity Awareness for High School Students'. The progress status for each project is: Pending (1), Ongoing (4), Completed (3), and Overdue (1). The project owner for all projects is 'Floyd Miles'. A 'Log Out' button is located at the bottom left. On the right side, there is a 'Notifications' section with three items: 'You approved a project. Just now', 'New project registered. 59 minutes ago', and 'You approved a project. 12 hours ago'. Below the notifications is a 'Contacts' section listing six users: Natali Craig, Drew Cano, Andi Lane, Koray Okumus, Kate Morrison, and Melody Macy.

Projects	Progress	Project Owner
Cybersecurity Awareness for High School Students	Pending	Floyd Miles
Cybersecurity Awareness for High School Students	Ongoing	Floyd Miles
Cybersecurity Awareness for High School Students	Ongoing	Floyd Miles
Cybersecurity Awareness for High School Students	Ongoing	Floyd Miles
Cybersecurity Awareness for High School Students	Ongoing	Floyd Miles
Cybersecurity Awareness for High School Students	Completed	Floyd Miles
Cybersecurity Awareness for High School Students	Ongoing	Floyd Miles
Cybersecurity Awareness for High School Students	Ongoing	Floyd Miles
Cybersecurity Awareness for High School Students	Ongoing	Floyd Miles
Cybersecurity Awareness for High School Students	Ongoing	Floyd Miles
Cybersecurity Awareness for High School Students	Overdue	Floyd Miles
Cybersecurity Awareness for High School Students	Completed	Floyd Miles
Cybersecurity Awareness for High School Students	Ongoing	Floyd Miles
Cybersecurity Awareness for High School Students	In review	Floyd Miles
Cybersecurity Awareness for High School Students	Ongoing	Floyd Miles
Cybersecurity Awareness for High School Students	Completed	Floyd Miles

Image 3: Project Overview - Filtered to show Pending projects.

The screenshot shows the same dashboard as Image 2, but with the 'Pending' filter selected. The filter bar now shows: All (10), Pending (3), Ongoing (2), In review (1), Completed (2), and Overdue (1). The table displays only the three pending projects. The progress status for each project is: Pending (1), Urgent (1), and Minor (1). The project owner for all projects is 'Floyd Miles'. The 'Log Out' button is still present at the bottom left. The 'Notifications' and 'Contacts' sections remain unchanged on the right side.

Projects	Progress	Urgency	Project Owner
Cybersecurity Awareness for High School Students	Pending	Urgent	Floyd Miles
Cybersecurity Awareness for High School Students	Pending	Minor	Floyd Miles
Cybersecurity Awareness for High School Students	Pending	Minor	Floyd Miles

Image 4: Project Overview - Filtered to show Ongoing projects.

Leslie Alexander
Syncing up

Overview

Project

Messages

Report

Document

Settings

Log Out

Find project

Search

Overview

Sort by

All Pending Ongoing 10 In review Completed Overdue

Projects	Progress	Urgency	Project Owner
<input type="radio"/> Cybersecurity Awareness for High School Students 2	Ongoing	Urgent	Floyd Miles
<input type="radio"/> Cybersecurity Awareness for High School Students 2	Ongoing	Urgent	Floyd Miles
<input type="radio"/> Cybersecurity Awareness for High School Students 2	Ongoing	Minor	Floyd Miles
<input type="radio"/> Cybersecurity Awareness for High School Students 2	Ongoing	Minor	Floyd Miles
<input type="radio"/> Cybersecurity Awareness for High School Students 2	Ongoing	Urgent	Floyd Miles

Notifications

You approved a project. Just now

New project registered. 59 minutes ago

You approved a project. 12 hours ago

New project registered. Today, 11:59 AM

Contacts

Natali Craig

Drew Cano

Andi Lane

Koray Okumus

Kate Morrison

Melody Macy

Image 5: Project Overview - Filtered to show projects In review.

Leslie Alexander
Syncing up

Overview

Project

Messages

Report

Document

Settings

Log Out

Find project

Search

Overview

Sort by

All Pending Ongoing In review 1 Completed Overdue

Projects	Progress	Urgency	Project Owner
<input type="radio"/> Cybersecurity Awareness for High School Students 2	In review	Urgent	Floyd Miles

Notifications

You approved a project. Just now

New project registered. 59 minutes ago

You approved a project. 12 hours ago

New project registered. Today, 11:59 AM

Contacts

Natali Craig

Drew Cano

Andi Lane

Koray Okumus

Kate Morrison

Melody Macy

Image 6: Project Overview - Filtered to show Completed projects.

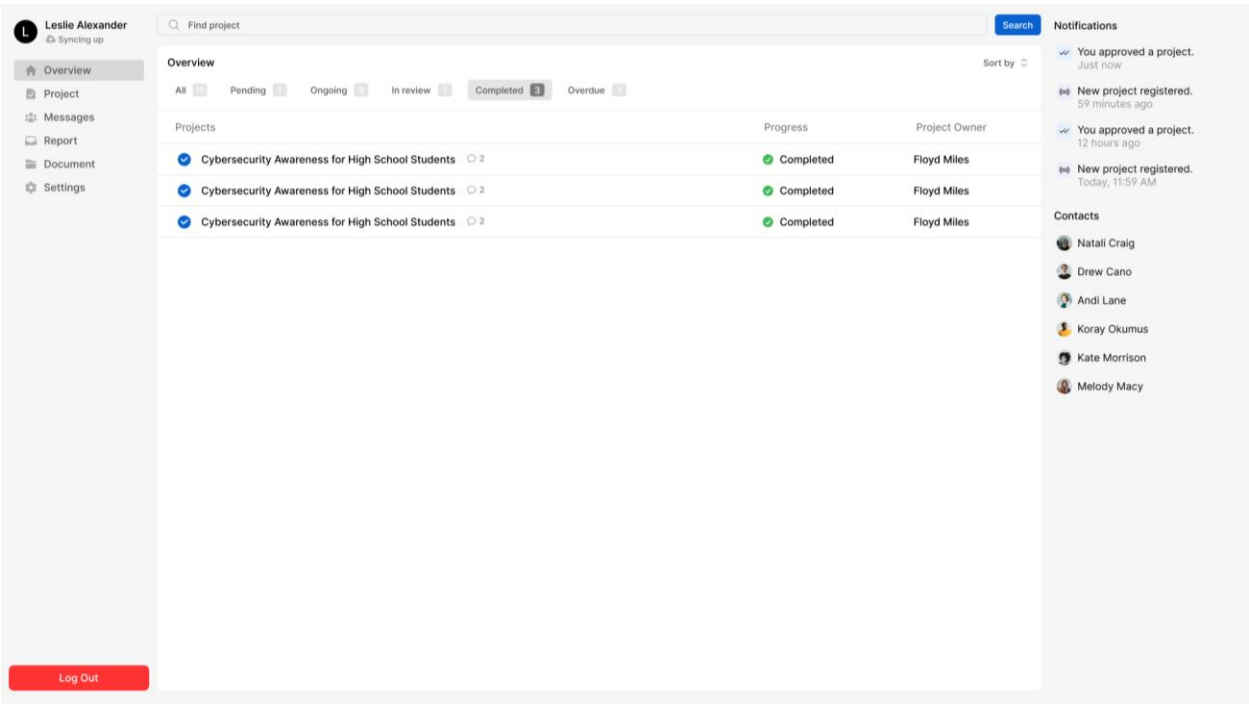


Image 7: Project Overview - Filtered to show Overdue projects.

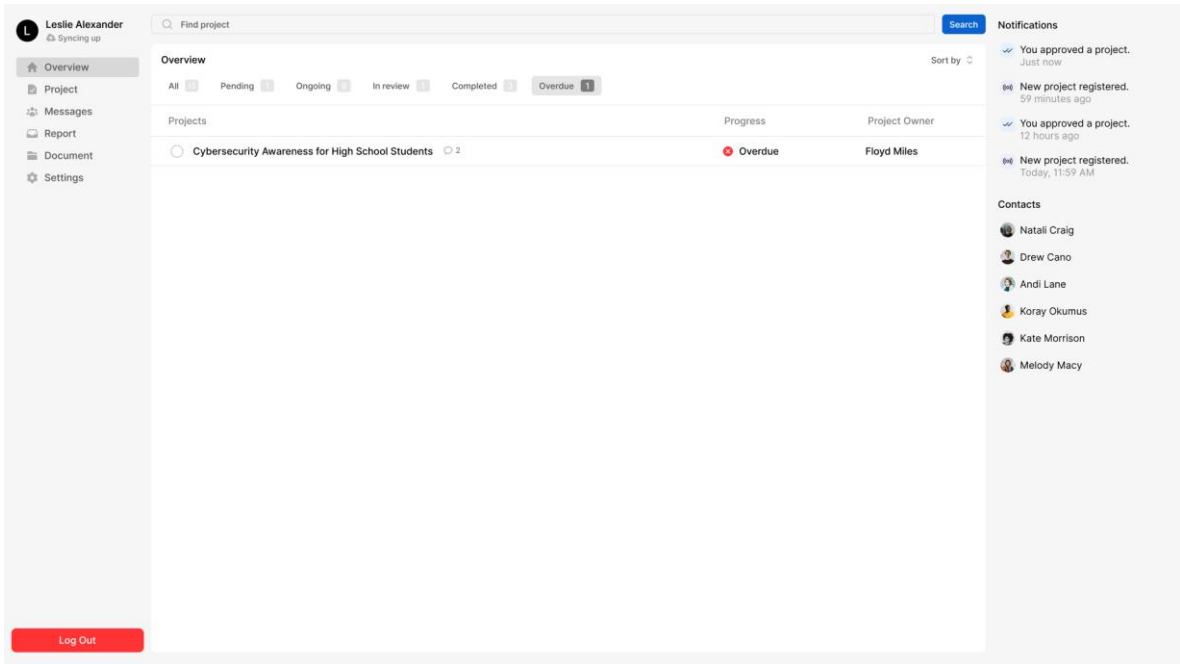


Image 8: Direct messages: allows discussing documents, approvals, revisions, or any other project-related information directly.

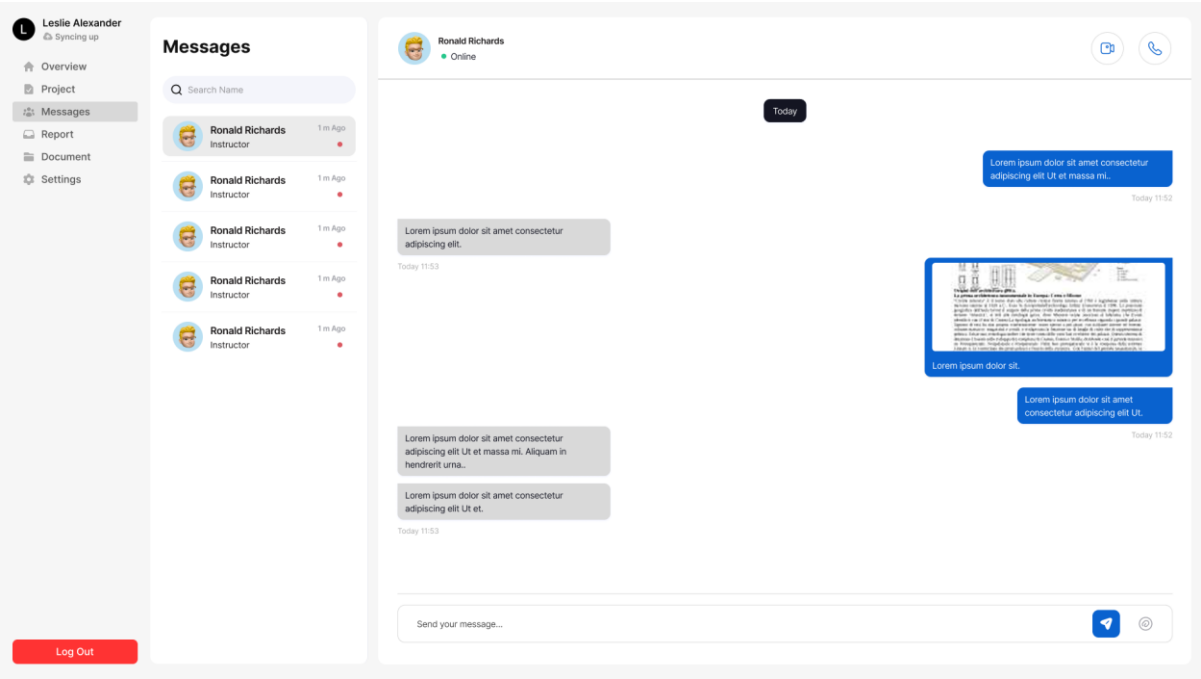


Image 9: Report - Lists projects requiring revision.

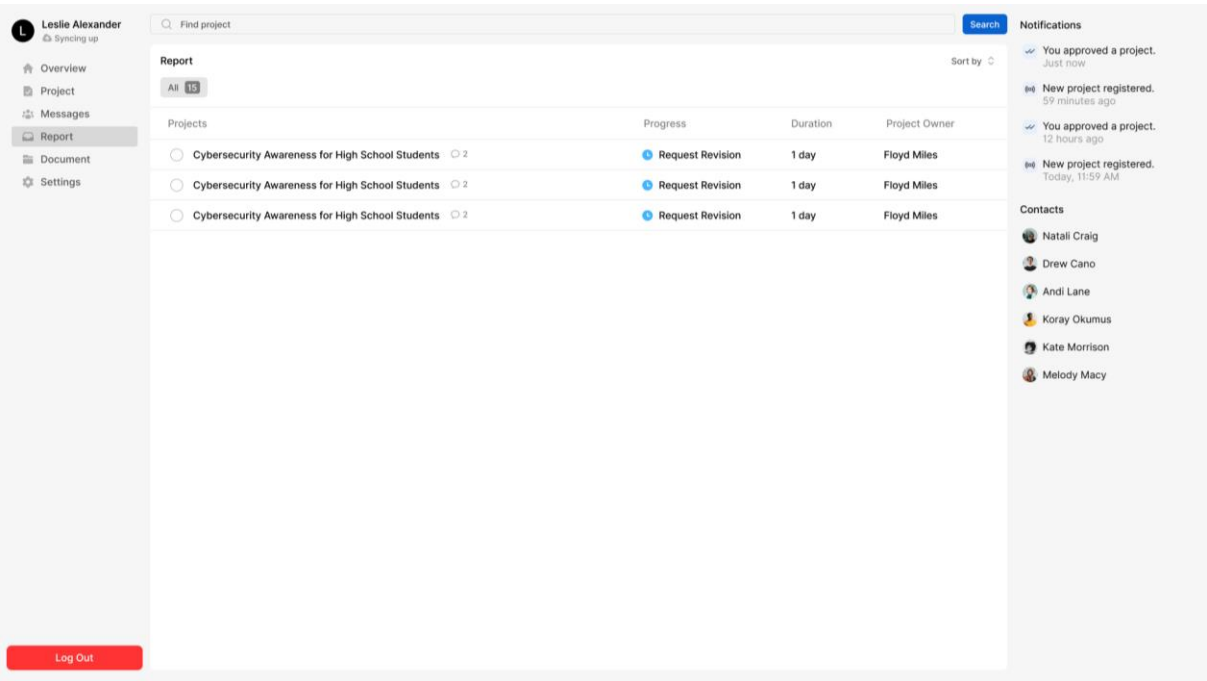


Image 10: Document Management - Shows project-related files.

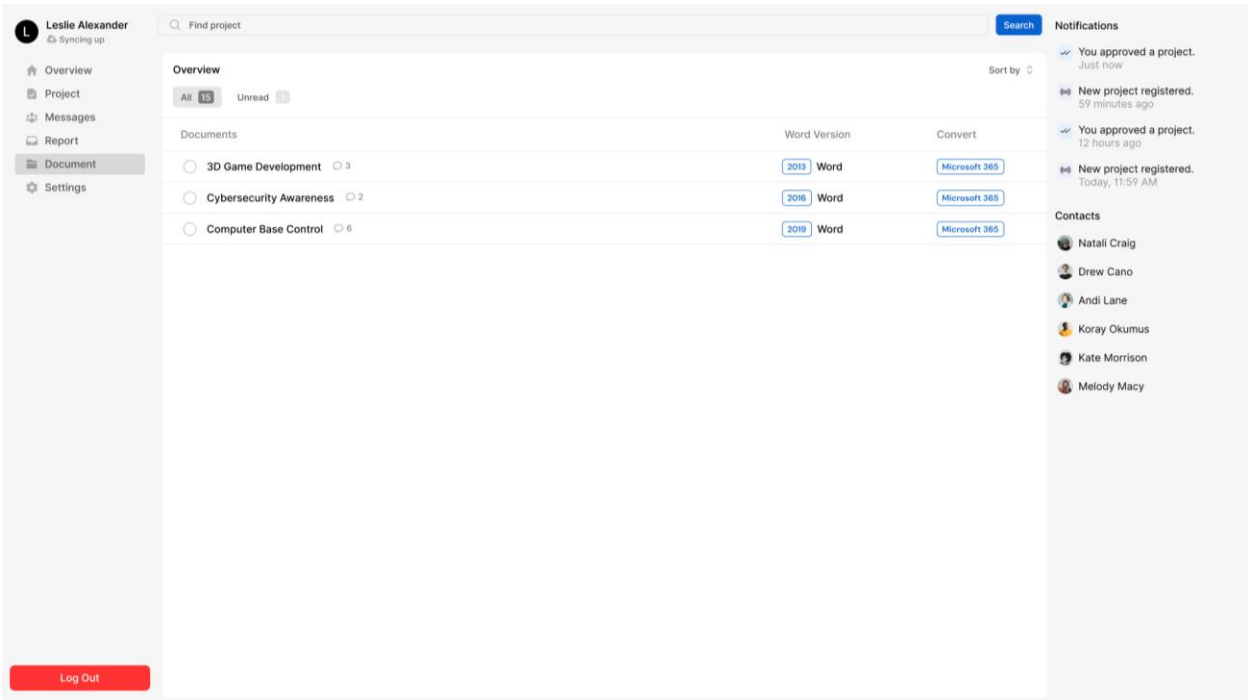


Image 11: User Settings - Manages personal account information.

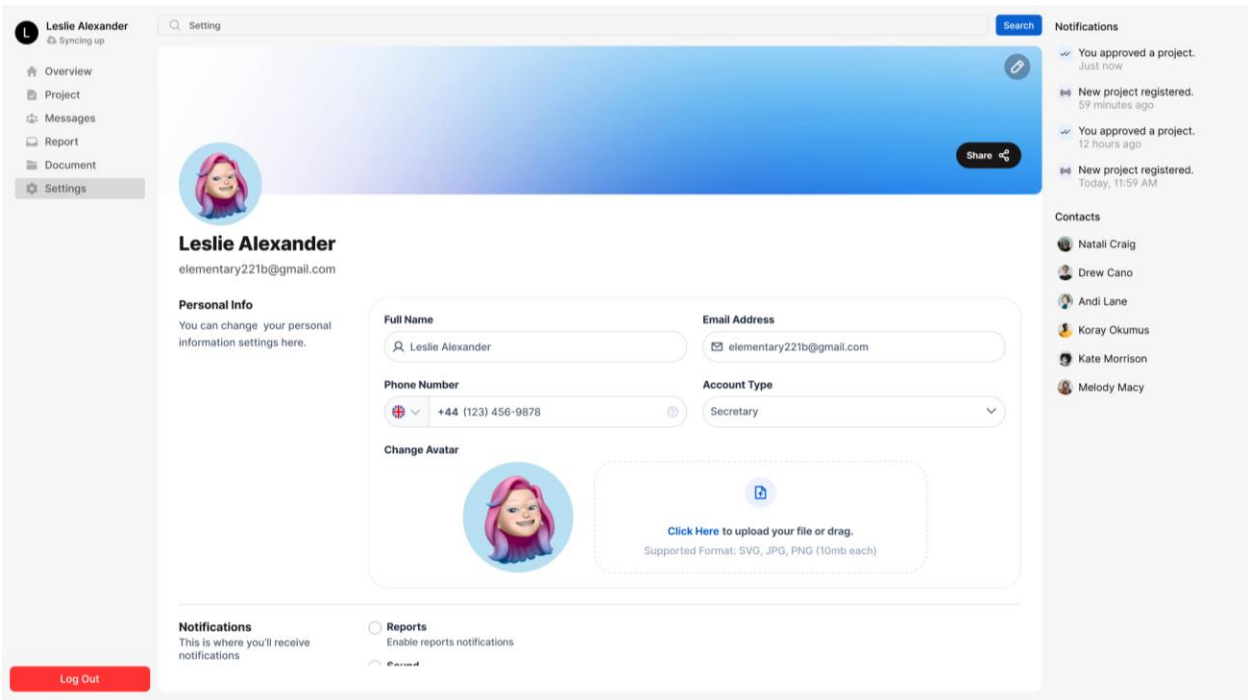


Image 12: Project Information: Basic details of the project.

Leslie Alexander
Syncing up

Overview

Project

Messages

Report

Document

Settings

Log Out

All Projects

Search Project

Pending (1) Ongoing (9) In review (1)

Community Health Awareness: Nutrition & Exercise
Patteera Muntawee

Cybersecurity Awareness for High School Students
Brooklyn Simmons

Keyword Research Revolution
Pottharut Ajchariyapradit

International SEO Strategy
Mikela Johnson

YouTube SEO Campaign
Thanayaporn Subana

SEO Content Strategy
Patteera Muntawee

Mobile SEO Strategy
Natticha Sukhawatt

High-quality Link Building
Natticha Sukhawatt

Local SEO Campaign
Natticha Sukhawatt

Cybersecurity Awareness for High School Students

by Brooklyn Simmons

Approved Require Revision

Project Information Committee Information Participant Information

Project information

Data Entry Date
2023-01-28

Project Name
Cybersecurity Awareness for High School Students

Implementation Status
Completed

Implementation Month (Plan)
March

Actual Start / End Date
2023-01-28 - 2023-02-10

Number of Actual Implementation Days
14

Project Type
Revenue Generated

Sub-Activities
Round 1

Attach Document (if cancel)
No File Attached

Revenue (if any)
-

Expenses (if any)
-

Satisfaction
4

Service Field
Education

Image 13: Committee: Details of the project team and attached files.

Leslie Alexander
Syncing up

Overview

Project

Messages

Report

Document

Settings

Log Out

All Projects

Search Project

Pending (1) Ongoing (9) In review (1)

Community Health Awareness: Nutrition & Exercise
Patteera Muntawee

Cybersecurity Awareness for High School Students
Brooklyn Simmons

Keyword Research Revolution
Pottharut Ajchariyapradit

International SEO Strategy
Mikela Johnson

YouTube SEO Campaign
Thanayaporn Subana

SEO Content Strategy
Patteera Muntawee

Mobile SEO Strategy
Natticha Sukhawatt

High-quality Link Building
Natticha Sukhawatt

Local SEO Campaign
Natticha Sukhawatt

Cybersecurity Awareness for High School Students

by Brooklyn Simmons

Approved Require Revision

Project Information Committee Information Participant Information

Committee information

Name
Jacob Jones

Academic Position
Associate Professor

Conducted By
☒ Self-Implemented
☐ External Organization

Working Hours
5 hours

Employee ID
FAI0022

Role
Project Lead

Implementing Agency
School of Applied Digital Technology

External Organization Name
National AI Ethics Council

Attach Invitation Letter with Schedule
Document.jpg
Yesterday • 60 KB of 120 KB

Image 14: Participants: Number and types of people involved.

Leslie Alexander
Syncing up

Overview

Project

Messages

Report

Document

Settings

Log Out

All Projects

Search Project

Pending (1) Ongoing (9) In review (1)

Community Health Awareness: Nutrition & Exercise
Patteera Muntawee

Cybersecurity Awareness for High School Students
Brooklyn Simmons

Keyword Research Revolution
Pottharut Ajchariyapradit

International SEO Strategy
Mikela Johnsan

YouTube SEO Campaign
Thanyporn Subana

SEO Content Strategy
Patteera Muntawee

Mobile SEO Strategy
Natticha Sukhawat

High-quality Link Building
Natticha Sukhawat

Local SEO Campaign
Natticha Sukhawat

Cybersecurity Awareness for High School Students
by Brooklyn Simmons

Approved Require Revision

Project Information Committee Information Participant Information

Participants Information

Student Teacher Government Officers Professionals General Public

Total Participants

25	5	7
Online	Onsite	Hybrid

Image 14: Example Image Overlay: Official announcement.



Image 15: Confirm Conversion: Asks to confirm the conversion of project data.

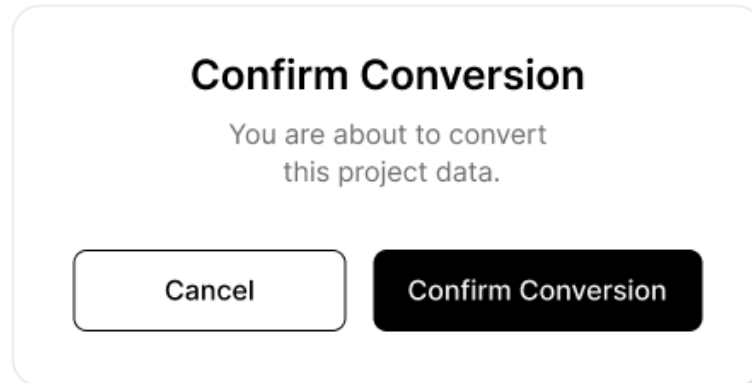


Image 16: Confirm Approval: Asks to confirm the approval of a submission.

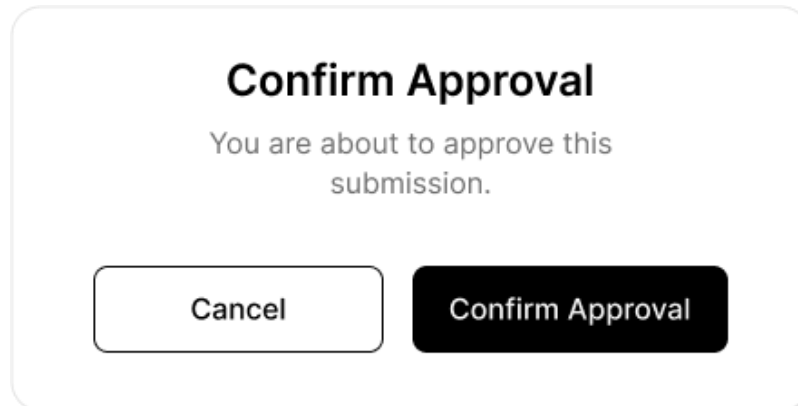
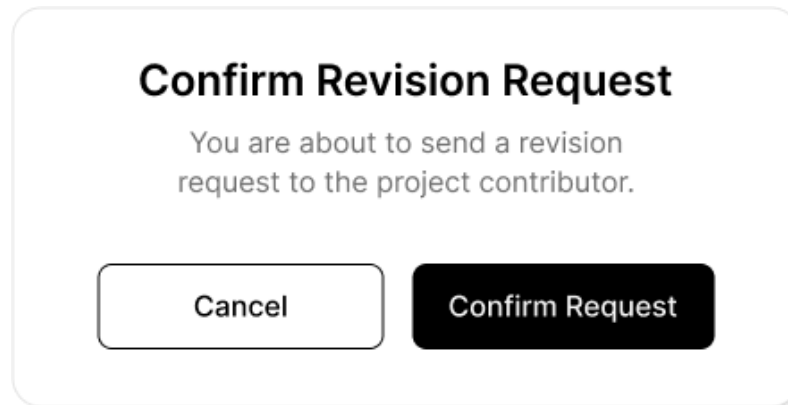



Image 17: Confirm Revision Request: Asks to confirm sending a revision request.



Instructor Part

Prototype: <https://www.figma.com/proto/bHzDcgfHD5u5jOTJuEDFvJ/Tracking-Project?node-id=111-1321&p=f&t=rEaFR8V96h8xdeZO-1&scaling=scale-down-width&content-scaling=fixed&page-id=6%3A3005&starting-point-node-id=357%3A5994>

Image 1: Sign in: Login page for Mae Fah Luang University's Document Tracking System



Mae Fah Luang University

Sign in

Please login to continue to your account.


E-mail

Password

☐ Remember me [Forgot Password?](#)

Sign in

or

 Continue with Google

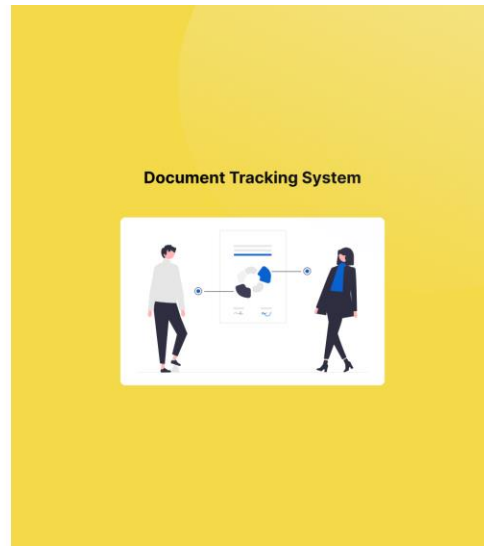


Image 2: Dashboard: Dashboard showing project statistics, progress overview, and today's activity schedule.

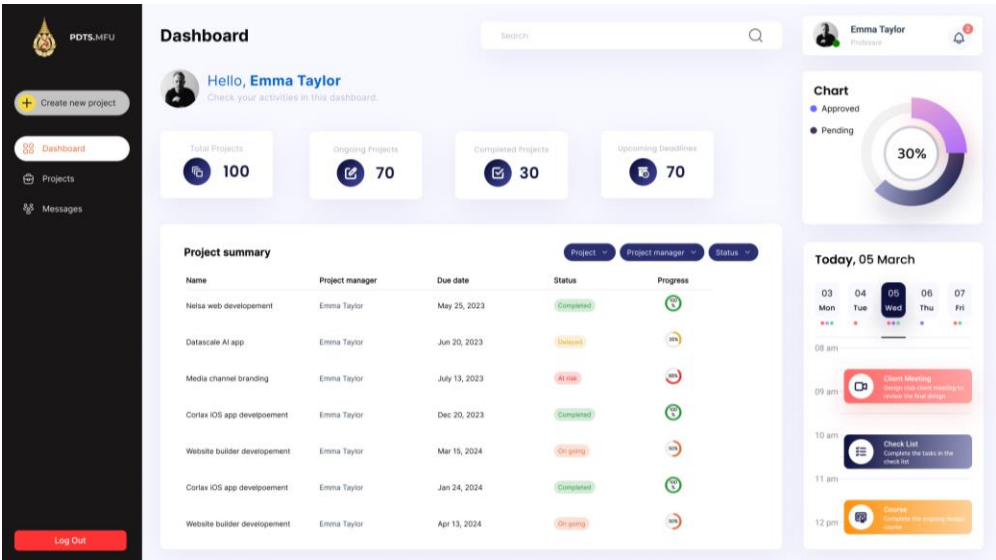
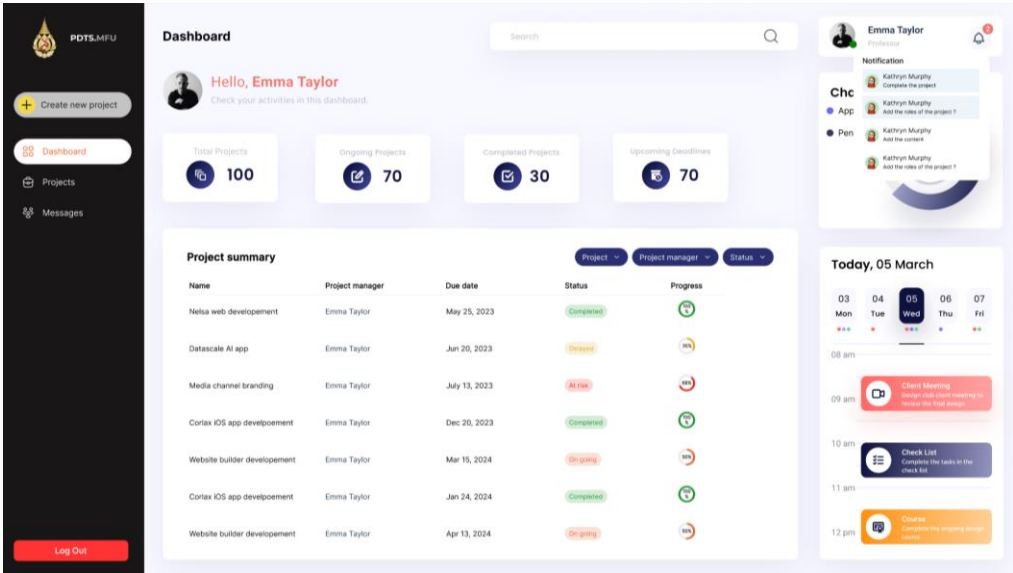
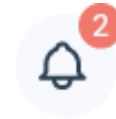


Image 3: Notification Pop up: Shows a drop-down notification where Kathryn Murphy, Secretary, reminds users to complete projects and update roles and content.





Notification



Kathryn Murphy
Complete the project



Kathryn Murphy
Add the roles of the project ?




Kathryn Murphy
Add the content



Kathryn Murphy
Add the roles of the project ?

Image 4: Project: Page listing all projects with statuses such as Completed, Ongoing, and At Risk.

**PDTS.MFU**

Create new project

Dashboard

Projects

Messages

Log Out

All Projects > List Project

All Projects

List Project Revision Draft

List Project

Add Project +

Q Search

Name	Project manager	Due date	Status	Progress	Actions
Nelisa web development	Emma Taylor	May 25, 2023	Completed	<div><div></div></div>	<div><div></div><div></div></div>
Datascale AI app	Emma Taylor	Jun 20, 2023	Delayed	<div><div></div></div>	<div><div></div><div></div></div>
Media channel branding	Emma Taylor	July 13, 2023	At risk	<div><div></div></div>	<div><div></div><div></div></div>
Corlax IOS app developement	Emma Taylor	Dec 20, 2023	Completed	<div><div></div></div>	<div><div></div><div></div></div>
Website builder development	Emma Taylor	Mar 15, 2024	On going	<div><div></div></div>	<div><div></div><div></div></div>
Corlax IOS app developement	Emma Taylor	Apr 13, 2024	On going	<div><div></div></div>	<div><div></div><div></div></div>
Corlax IOS app developement	Emma Taylor	May 10, 2024	Completed	<div><div></div></div>	<div><div></div><div></div></div>

02 sociétés

<

1

2

3

...

8

9

10

>

Image 7: Participants information: Form for specifying participant types and total numbers by Online, Onsite, and Hybrid modes.

Project > Add Project

Add New Project

Project Information Committee Information **Participants Information**

Participants Information

Student Teacher Government Officers Professionals General Public

Total Participants

Online	Onsite	Hybrid
25	5	7

Save as Draft Save

Image 8: Revision: Page showing a list of projects marked for revision.

All Projects > Revision

All Projects

List Project Revision Draft

Revision

Search

Name	Project manager	Due date	Status	Action
EduSync	Emma Taylor	May 25, 2023	Revision	
UniSmart	Emma Taylor	Jun 20, 2023	Revision	
NextGen Campus	Emma Taylor	July 13, 2023	Revision	
Project ACADEMIA	Emma Taylor	Dec 20, 2023	Revision	
LearnLink	Emma Taylor	Mar 15, 2024	Revision	
Campus Core	Emma Taylor	Apr 13, 2024	Revision	
GreenVersity	Emma Taylor	May 10, 2024	Revision	

Showing

< 1 2 3 ... 8 9 10 >

Image 9: Draft: Page showing a list of projects saved as drafts.

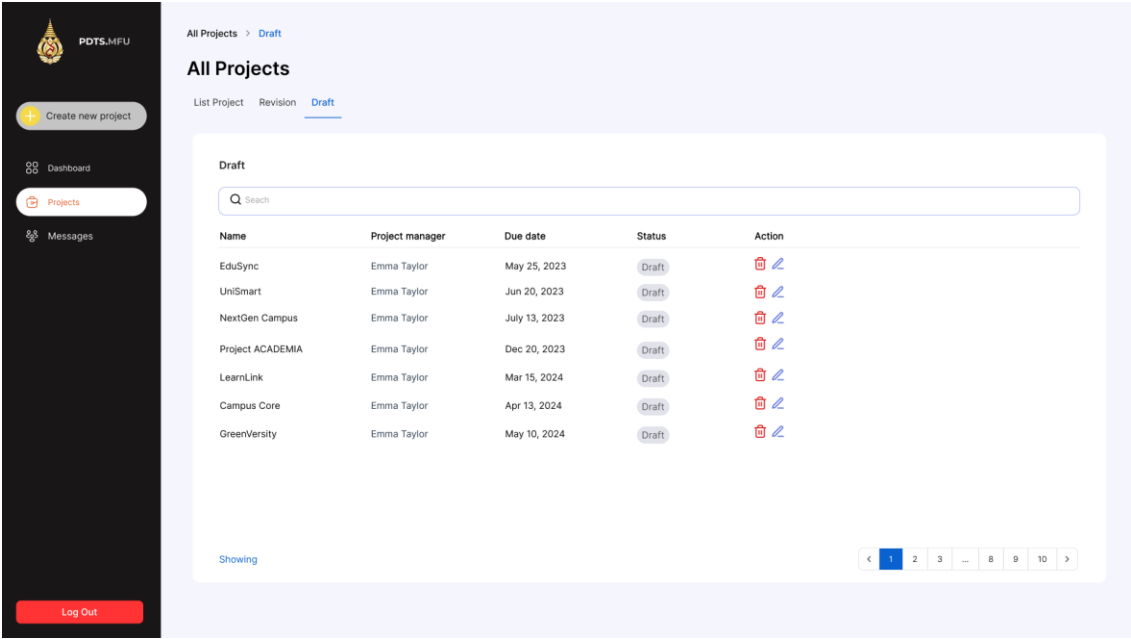


Image 10: Edit Project information: Page for editing existing project details.

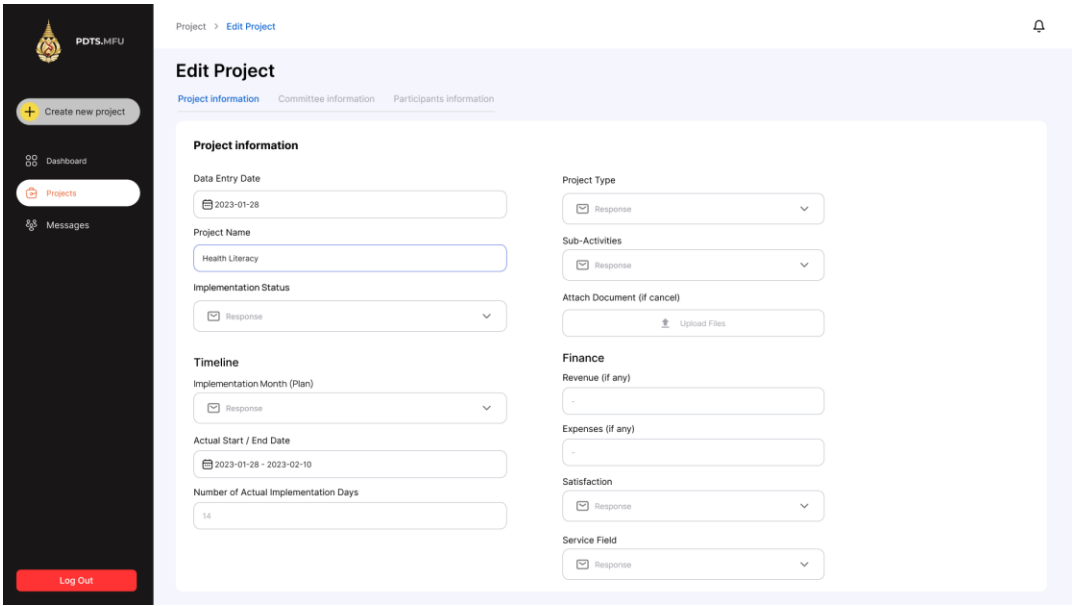



Image 11: Edit Committee information: Page for editing committee information of an existing project.

 PDTs MFU

Create new project

Dashboard

Projects

Messages

Log Out

Project > Edit Project

Edit Project

Project information Committee information Participants information

Committee information

Name

-

Employee ID

-

Academic Position

Response

Role

Response

Conducted By

Self-Implemented

External Organization

Implementing Agency

Choose Response

Working Hours

5 hours

External Organization Name

-


Attach Invitation Letter with Schedule

Upload Files

Save as Draft

Next

Image 12: Edit Participants information: Page for editing participant types and total counts for a project.

 PDTs MFU

Create new project

Dashboard

Projects

Messages

Log Out

Project > Edit Project

Edit Project

Project information Committee information Participants information

Participants Information

Student

Teacher

Government Officers

Professionals

General Public

25

5

7

Online

Onsite

Hybrid

Save as Draft

Save

Image 13: Message: Messaging screen showing a conversation between the professor and secretary regarding incomplete participant data.

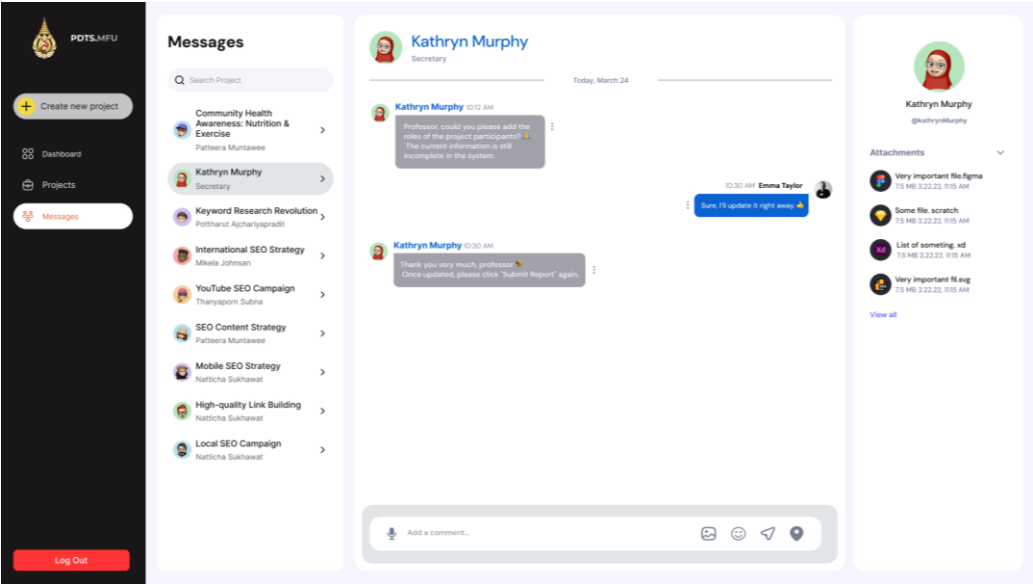


Image 14: Upload files: Page for uploading files and Displaying files after successful upload.

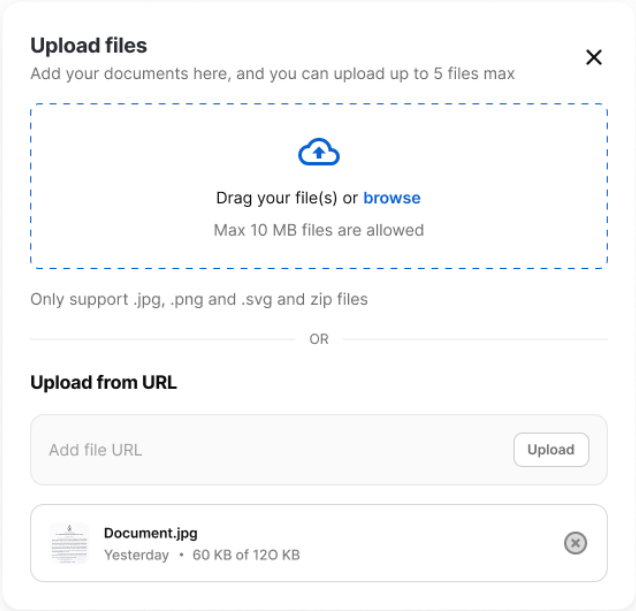


Image 15: Save Pop up: Confirmation popup for saving the project information.

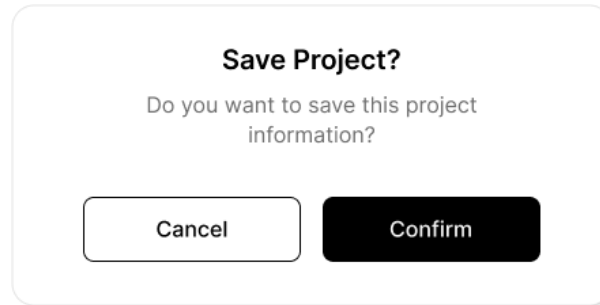


Image 16: Edit Pop up: Confirmation popup for updating existing project information.

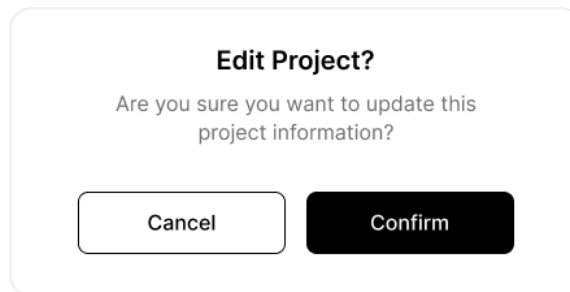


Image 17: Delete Pop up: Confirmation popup for deleting a project.

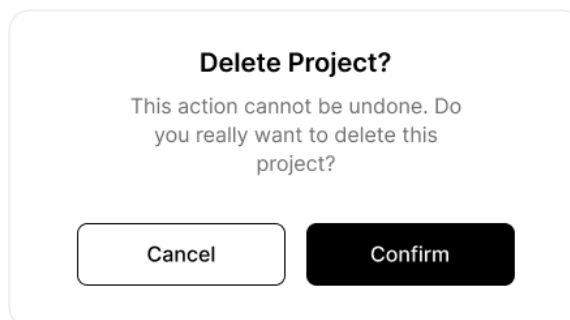


Image 18: Draft Pop up: Confirmation popup for saving a project as a draft.

